

**Manchester City Council  
Report for Information**

**Report to:** Resources and Governance Scrutiny Committee – 12 October 2021

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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**Summary**

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for information

**Recommendation**

The Committee is invited to discuss and note the information provided and agree the work programme.

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**Wards Affected:** All

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**Contact Officer:**

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**Background documents (available for public inspection):**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

## 1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
25 May 2021	RGSC/21/22 Updated Annual Property Report 2020/2021	To request that the Committee receive an update on the delivery of the projects funded through the Government Public Sector Decarbonisation Scheme at an appropriate time.	The Deputy Leader (Finance) agreed to provide this information to Members following the Committee's meeting in June 2021.	Cllr Craig

## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **1 October 2021**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
<p><b>National Taekwondo Centre 2018/10/19A</b></p> <p>Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.</p>	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk
<p><b>Strategic land and buildings acquisition</b></p>	City Treasurer (Deputy Chief	Not before 3rd Jul 2019		Checkpoint 4 Business Case &	Richard Cohen r.cohen@manchester.gov.uk

<p><b>2019/06/03B</b></p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.</p>	<p>Executive)</p>			<p>Briefing Note</p>	
<p><b>Strategic land and buildings acquisition 2019/06/03C</b></p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2020</p>		<p>Checkpoint 4 Business Case &amp; Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p><b>Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A)</b></p> <p>To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st May 2020</p>		<p>Report and Recommendation</p>	<p>Walter Dooley w.dooley@manchester.gov.uk</p>

West based public sector funded organisation.					
<p><b>Oldham Road cycling route (2020/05/28B)</b></p> <p>The approval of capital expenditure to enable a feasibility study for development of a segregated cycling route along Oldham Road A62 from Thompson Street to Queens Road (intermediate Ring Road).</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<p><b>Manchester City Centre Triangle (2021/01/14A)</b></p> <p>The approval of capital expenditure for the construction of a scheme to connect travel hubs in the city centre</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
<p><b>Financial approval of MCR Active Contract 2021/22 (2021/01/28A)</b></p> <p>Financial approval of third year of MCR Active Contract for period 1 April 2021 to 31 March 2022.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2021		Report to Deputy Chief Executive and City Treasurer	Yvonne O'Malley, Commercial Lead; Neighborhoods yvonne.o'malley@manchester.gov.uk

<p><b>Chorlton Library Refurbishment (2021/02/17C)</b></p> <p>The approval of capital expenditure for the refurbishment of Chorlton Library (Libraries Renewal Programme)</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 18th Mar 2021</p>		<p>Checkpoint 4 Business Case</p>	<p>Neil MacInnes n.macinnnes@manchester.gov.uk</p>
<p><b>Provision of Postal Services TC514 (2021/03/10A)</b></p> <p>To seek approval to appoint a supplier/s to provide Postal Services to Manchester City Council.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 8th Apr 2021</p>		<p>Confidential Contract Report with Recommendation.</p>	<p>Anna Caswell-Thorp anna.caswell-thorp@manchester.gov.uk</p>
<p><b>(TC145) Framework for the Provision of Financial Services (2021/05/11A)</b></p> <p>The appointment of provider(s) to deliver Financial Services Advice and Support.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 11th Jun 2021</p>		<p>Report &amp; Recommendation</p>	<p>Louise Causley louise.causley@manchester.gov.uk</p>
<p><b>Provision of Citrix and AppSense licences and Support &amp; Maintenance (2021/05/21B)</b></p> <p>To seek approval to award</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>21 Jun 2021</p>		<p>Confidential Contract Report with Recommendation</p>	<p>Mary Lynch, Head of ICT PMO mary.lynch@manchester.gov.uk</p>

a contract to a single supplier for the provision of Citrix and AppSense Licences and Support and Maintenance.					
<p><b>Corporate Printer Contract (2021/07/15)</b></p> <p>To award a new corporate printing contract to the existing supplier of corporate print services.</p>	City Treasurer (Deputy Chief Executive)	Not before 17th Aug 2021			Andrew Blore a.blore@manchester.gov.uk
<p><b>Early Years - Tendered Daycare Settings (2021/07/16B)</b></p> <p>The approval of capital expenditure to support the continued provision of high-quality Early Years settings across the City.</p>	City Treasurer (Deputy Chief Executive)	Not before 16th Aug 2021		Checkpoint 4 Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
<p><b>Site Acquisition - The Yard (2021/08/06A)</b></p> <p>To approve Capital Expenditure for the acquisition of land referred to as The Yard, Vaughan Street, West Gorton, Manchester M12 5FQ (Ardwick Ward)</p>	City Treasurer (Deputy Chief Executive)	Not before 6th Sep 2021		Checkpoint 4 Business Case	Ken Richards k.richards@manchester.gov.uk

<p><b>New Highways Maintenance &amp; StreetWorks Asset Management Software (2021/09/17C)</b></p> <p>To approve expenditure to purchase and implement a new highways solution to manage maintenance and StreetWorks.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 11th Oct 2021</p>		<p>Checkpoint 4 Business Case</p>	<p>Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk</p>
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### 3. Resources and Governance Scrutiny Committee - Work Programme – October 2021

Tuesday 12 October 2021, 2.00pm (Report deadline Friday 1 October 2021)				
Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Equalities Strategy Implementation update	To consider a report on the progress of workforce equality.	Councillor Rahman (Deputy Leader – HR)	Deb Clarke Lorna Williams	Invite Cllr Hacking – Chair of CESC
Revenue and Benefits	To receive an update including collection of business rates and council tax and ethical collection; update on Council Tax Scheme and resident support schemes and how this fits with the Council's anti-poverty agenda.	Councillor Craig (Deputy Leader – Finance)	Julie Price	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

**Tuesday 9 November 2021, 2.00pm  
(Report deadline Friday 29 October 2021)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/Lead Officer</b>	<b>Comments</b>
Spending Review and Initial Budget proposals 2022/23	To receive an update on the Spending Review and any implications for local government funding (if available), the Council's budget position and process and any implications and draft proposals for any services in the remit of this committee.	Councillor Craig (Deputy Leader - Finance)	Carol Culley Tom Wilkinson	
Update on the delivery of savings	To receive an update on the delivery of savings that were identified for the 2021/22 Financial Year.	Councillor Craig (Deputy Leader - Finance)	Carol Culley Tom Wilkinson	
Housing Governance	To receive an update on the HRA Business Plan development and governance and workforce arrangements, including the TUPE process	Cllr White (Executive Member for Housing and Employment)	Carol Culley Fiona Worrall	Invite Cllr H Priest – Chair of ESC
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

**Tuesday 7 December 2021, 2.00pm  
(Report deadline Friday 26 November 2021)**

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Update on the Government's Finance Settlement (if available)	To receive an update from the Deputy Chief Executive and City Treasurer that outlines the key headlines of the Governments Settlement figure for Manchester (if this has been determined).	Councillor Craig (Deputy Leader - Finance)	Carol Culley Tom Wilkinson	
Setting of the Council Tax base and Business Rates shares for budget setting purposes	To receive a report that details the method of calculating the Council's Council Tax base for tax setting purposes and Business Rates income for budget setting purposes for the 2022/23 financial year.	Councillor Craig (Deputy Leader - Finance)	Carol Culley Tom Wilkinson	
S106 Annual Report and Update	<p>To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:-</p> <ul style="list-style-type: none"> <li>• An indication of affordable housing being provided from S106 contributions</li> <li>• How Developers are encouraged to mitigate any harm from their developments</li> <li>• Best practice and comparison of S106</li> </ul>	Councillor Rawlins (Executive Member for Environment)	Julie Roscoe	Representatives from Neighbourhoods and Capital Programmes attend to help address the Committee's concerns around the rate of spend of S106 agreements

	<p>arrangements with other GM local authorities; and</p> <ul style="list-style-type: none"> <li>The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road, Mancunian Way And Former Bridgewater Canal Offices and Land Bound by Jackson Row, Bootle Street, Southmill Street and 201 Deansgate.</li> </ul>			
Community safety spend	To receive a report on Community Safety spend.	<p>Councillor Craig (Deputy Leader – Finance)</p> <p>Councillor Akbar (Executive Member Neighbourhoods)</p>	Carol Culley Sam Stabler	Invite Cllr Hacking – Chair of CESC
Parks spend - capital & revenue	To receive a report on Parks spend.	<p>Councillor Craig (Deputy Leader – Finance)</p> <p>Councillor Akbar (Executive Member Neighbourhoods)</p>	Carol Culley Neil Fairlamb	Invite Cllr Igbon – Chair of ECCSC
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee’s work programme and any items for information.	N/A	Scrutiny Support	Overview Report

Tuesday, 11 January 2022, 2.00pm (Report deadline Wednesday 29 December 2021) * To account for New Year's day Bank Holiday				
Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Finance Settlement	To receive an update from the Deputy Chief Executive and City Treasurer that outlines the key headlines of the Governments Finance Settlement figure for Manchester	Councillor Craig (Deputy Leader - Finance)	Carol Culley Tom Wilkinson	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	Overview Report

Tuesday, 8 February 2022, 2.00pm (Report deadline Friday 28 January 2021)				
Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
2022/23 Budget Report	Consideration of the final 2022/23 budget proposals that will go onto February Budget Executive and Scrutiny and March Council.	Councillor Craig (Deputy Leader – Finance)	Carol Culley Tom Wilkinson	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

**Items to be Scheduled**  
 (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).  
 (New items added are highlighted in blue)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Commercial activity	Precise Details to be confirmed	Councillor Craig	Carol Culley	
Contract Monitoring	Precise Details to be confirmed	Councillor Craig	Carol Culley	
Future Strategy for City Centre Car Parks	To receive a report on the strategy for the return of NCP city centre car parks to the Council's control	Councillor Rawlins	Carol Culley Steve Robinson	
Review of investments being made by the Council into its Capital Strategy in terms of delivering future VFM post COVID19	Precise scope to be determined	Councillor Craig	TBC	
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed